



BJA Bureau of Justice Assistance

Project Development and Implementation Training

Fort Wayne, Indiana

March 9–10, 2009

About the Training

The Bureau of Justice Assistance (BJA) has established Project Development and Implementation Training (PDIT) workshops for criminal justice practitioners of state, local, and tribal jurisdictions as well as community and faith-based partners. These workshops provide an overview of grant administration, grant writing, project assessment, project evaluation, and the development of partnerships for federally funded programs. The training encourages participants to think strategically about how they develop, administer, and fund projects. Participants are introduced to a variety of methods and tools used to identify community problems, administer and manage projects, and assess performance.

This workshop provides an overview for individuals who are just getting started or who have little experience related to the administration of grant-funded programs and projects and provides hands-on skill development opportunities for project personnel, administrators, supervisors, managers, and leaders experienced in the management of grant-funded programs and projects. In addition, this training focuses on the decision maker's role in obtaining grants and funding, cost-benefit analysis, marketing, program evaluation, and leadership. Individuals who are interested in making the most of these resources are encouraged to attend this training.

Grant Writing

Provides a brief overview of the mechanics and technical perspective of effective grant writing and covers the standard substance section of grant proposals, goals, objectives, performance indicators, and Internet-based resources.

Cost-Benefit Analysis and Marketing

Provides an overview of cost-benefit analysis and marketing for sustainability and also covers how to gain support by showing communities their return on investment.

Project Strategy and Design

Covers and refines the strategy for the development of the tools necessary for effective project design, including project mission, goals, measurable objectives, performance indicators, problem validation, budget, and sustainment plan.

Funding and Developing Partnerships

Covers where and how to search for funding on the Internet, the typical funding cycle, the importance of developing partnerships, and using partnerships to help obtain funding.

Evidence-Based Budgeting

Provides discussion on the use of evidence-based information to make decisions about selecting program ideas to help ensure effective programs. The discussion will include current efforts in evidence-based programming, what the challenges and implementation issues are to using this method of program selection, and where the resources can be found.

Leadership

Provides discussion on how to become a better leader and advocate and how to better educate policymakers and funding providers. Emphasizes the use of a business model and "big-picture" approach—not just at the agency level—along with strategic, creative, innovative, and systemic thinking.

Project Management

Discusses the elements of sound program management. The discussion will include compliance issues, management issues focusing on monitoring and oversight, and financial management issues. Particular emphasis will be placed on the importance of ensuring program accountability.

Registration:

There is no registration fee. This class is made possible through funding from BJA to the Institute for Intergovernmental Research® (IIR). Travel, per diem, and lodging expenses are the responsibility of the attendee.

Training Location:

Public Safety Academy
of Northeast Indiana
7602 Patriot Crossing
Fort Wayne, IN 46816
(260) 439-8200

Accommodations will be made for individuals with disabilities as defined by the Americans with Disabilities Act (ADA). Contact IIR for further information.

Class Schedule:

March 9

Check-In 8:30 a.m. – 9:00 a.m.
Training 9:00 a.m. – 5:00 p.m.

March 10

Training 9:00 a.m. – 5:00 p.m.

Questions?

Call (800) 446-0912, extension 282
(8:30 a.m. through 5:00 p.m., ET),
or e-mail pditinfo@iir.com.

Register online at: www.iir.com/registration/pdit.cfm